

Tariff Regulations at Haugesund Airport Karmøy

Valid from 3 February 2020

Translation only

The Norwegian text shall prevail.

Lufthavndrift AS
Helganesveien 350
4262 Avaldsnes

Tel.: +47 52 80 40 60

Tel: +47 52 80 40 40

E-mail: deanne.kvammen@flyhau.no

§ 1 General Provisions

1. Aircrafts using Haugesund Airport Karmøy are to pay charges according to the present rules of these tariff regulations.
2. The tariffs consist of a take-off charge, a terminal charge, a local Air Traffic Control (ATC) charge, a security charge (airport charges), PRM charge and a consumer complaint handling body fee.
3. All charges mentioned are in Norwegian kroner (NOK).
4. All charges are exclusive of value added tax (VAT). Operators shall pay VAT based on airport charges for domestic flights.
5. The owner of the aircraft is obliged to pay these airport charges. If the aircraft has been turned over to a licensed operator or an operator with an Air Operator certificate for use at his own expense, the operator is liable for the payment of these airport charges. Equally, any user will be responsible for these airport charges when an aircraft not used for commercial purposes has been turned over for the use of his own expense. When payment is required prior to the aircraft's take-off from Haugesund Airport Karmøy, the aircraft's pilot in command is responsible for effecting payment.
6. Lufthavndrift AS may grant exemptions from the tariff regulations. Exemptions shall be subject to application to and approval by the airport company/the parties enter into a written agreement well ahead of the operation.
7. Lufthavndrift AS may make decisions regarding payment for other services at the airport, including any costs for using the airport outside notified opening hours.
8. There are no charges for flights
 - a) performed by aircraft with military registration marks,
 - b) performed by gliders and
 - c) performed by micro planes
 - d) ambulance traffic

§ 2 Take-off Charge

1. Each take-off shall be charged according to the tariffs below, which are based on the maximum authorized take-off weight of the aircraft (MTOW) according to national aircraft register or other equivalent official document.

A. Aircrafts **up to 5700 kg MTOW** are to pay:

MTOW	Charge in NOK
0 - 1 000	165
1 001-1 500	203
1 501-2 000	285
2 001-2 500	316
2 501-3 000	367
3 001-4 000	398
4 001-5 000	439
5 001-5 700	469

B. Aircrafts **exceeding 5700 kg MTOW** are to pay per 1000 kg or part thereof:

MTOW	Charge in NOK
0 – 75000	68,00
75001 –	30,00

2. Tax exemption are granted for the first 6 tons. Further tax is paid in relation to the arrangement in 1 B.
3. For “touch-and-go” flights, the take-off charge accrues only once per series of flights. A “touch-and-go” series is defined as a series interrupted by a landing and take-off in close succession, with no stopover, taking on or discharging of passengers or cargo at the airport. A series is maximum 10 “touch-and-go” flights. Any deviation from this flight pattern acts as a termination of the series of “touch-and-go” flights, and the next movement is deemed a new flight or series. In this context, a series of touch-and-go flights starts and terminates at Haugesund Airport Karmøy. If the last take-off in the series is a departure for another airport, this movement is deemed as a single flight, which is liable of charge.
4. Take-off charges will be waived for aircrafts, which due to technical problems or weather conditions return to Haugesund Airport Karmøy, without any intermediate landing at any other airport.
5. For test flights a reduction of 50% in take-off charges is given. Test flights are flights necessary for technical maintenance. The duration of a test flight may not exceed 30 minutes and the aircraft has to return to Haugesund Airport Karmøy without stopover at another airport. Reduction is only given to flights reported to the airport Administration at Haugesund Airport Karmøy to post@flyhau.no within the first day of the following month.

§ 3 Annual Charge – Annual Certificate

1. For aircrafts **up to 2500 kg MTOW**, an annual charge may be paid on written application to the airport Administration by e-mail to post@flyhau.no. Issuing of annual certificate is only directed towards non-commercial operations, i.e. the operator shall not have income related to the operation. The annual certificate shall not be issued to VAT-registered companies – only to individuals. The annual charges are as follows:

MTOW	Annual Certificate (NOK)
0-500	3 229
501-1 000	4 773
1 001-1 100	6 786
1 101-1 200	7 852
1 201-1 300	9 035
1 301-1 400	10 103
1 401-1 500	11 486
1 501-1 600	18 870
1 601-1 700	20 152
1 701-1 800	21 432
1 801-1 900	22 694
1 901-2 000	23 867
2 001-2 500	25 500

2. Annual certificate is valid within a calendar year and for one specific aircraft only and cannot be transferred from one aircraft to another. Annual certificate is not valid until Lufthavndrift AS has received payment.
3. Annual certificate may be issued to commercial owners/operators operating aircrafts only used for school flights with an MTOW up to 2500 kg.
4. No refunds in paid charges will be made for shortened periods of use or a reduced season.
5. The annual certificate is terminated if the aircraft changes ownership. The new owner will be invoiced according to existing tariff regulations as far as no new annual charge is paid.
6. Lufthavndrift AS has the right to decide that the annual certificate may not be used during peak hours.
7. Revenues from annual charge do not cover the cost Lufthavndrift AS has for the purchase of air navigation services generated by the activities of school- and GA-flights. A process is underway to ensure cost recovery for this activity. The outcome of the process may change § 3.

§ 4A Passenger Charge

1. For aircraft with **MTOW exceeding 5700 kg**, terminal charge shall be paid in addition to the take-off charge mentioned in § 2, per departing passenger, non-paying passengers inclusive, at the following rates:

Destinations	Charge in NOK
Domestic	49,00
International	49,00

2. No terminal charge pursuant to § 4A.1 will be demanded for the operator's staff on official journeys at the operator's own aircraft, children under 2 years, transit passengers and transfer passengers.
3. Terminal charges will be waived for aircraft, which due to technical problems or weather conditions return to Haugesund Airport Karmøy, without any intermediate landing at any other airport.
4. The terminal charge pursuant to § 4A.1 is payable regardless of the actual number of passenger seats on the flight concerned.
5. For calculations of the terminal charge the operator must, prior to the aircraft's take-off, declare the basis for this calculation. If such is not available, the terminal charge will be calculated and issued in accordance with the normal number of seats for the type and version of aircraft involved. For future declaration the same rule will apply correspondingly regarding Lufthavndrift AS' right to invoice according to the number of seats.
6. No reimbursement of the issued charge, based on the number of seats, will be made if the number of passengers is not declared within the date of cash payment or the invoicing date. This will be enforced, even if the right passenger figures will be presented on a later stage.
7. For spot-check controls of the basis for the terminal charge the operator shall, at departure time for each aircraft and for controls later on give Lufthavndrift AS access to the basis for the figures. This also includes the load sheet for each aircraft.

§ 4B Transfer Charge

1. **Transfer passengers** from one flight number to another, shall be charged **NOK 0,00** per departing passenger.
2. §§ 4A.2-7 also apply to transfer charge in accordance with § 4B.1.

§ 5 Terminal Charge (TNC)

1. In 2017, the Parliament imposed on Haugesund Airport Karmøy to be set up as a service concession for the next 20 years. Lufthavndrift AS was awarded the license and took over the operation of the airport on 12 May 2019.
2. For aircraft with **MTOW exceeding 5700 kg**, local ATC charge shall be paid in addition to charges mentioned in § 2 and § 4, per departing passenger, non-paying passengers inclusive, at the following rates:

Destinations	Charge in NOK
Domestic	1.324,09
International	1.324,09

(Per service unit=(MTOW/50)^{0,7})

§ 6 Security Charge

1. For aircrafts with **MTOW exceeding 5700 kg**, security charge shall be paid in addition to charges mentioned in §§ 2, 4 and 5, per departing passenger, non-paying passengers inclusive, at the following rates:

Destinations	Charge in NOK
Domestic	63,00
International	63,00

2. §§ 4A.2-7 also apply to security charge in accordance with § 6.1, except for transfer passengers, cf. § 6.3.
3. Transfer passengers shall pay security charge according to the same criteria as other departing passengers.

§ 7 Consumer Complaint Handling Body Fee

1. For aircrafts with **MTOW exceeding 5700 kg**, a consumer complaint handling body fee shall be paid in addition to charges mentioned in §§ 2, 4 and 5, per departing passenger, non-paying passengers inclusive, at the following rates:

Destinations	Charge in NOK
Domestic	0,35
International	0,35

2. §§ 4A.2-7 also apply to the consumer complaint handling body fee in accordance with § 6.1, except for transfer passengers, cf. § 6.3.
3. Transfer passengers shall pay the consumer complaint handling body fee according to the same criteria as other departing passengers.

§ 8 Assistance service to people with reduced mobility (PRM)

According to Regulation (EC) no. 1107/2006, Lufthavndrift AS is responsible for the offering of services to persons with reduced mobility or special needs. Lufthavndrift AS has an agreement with Widerøe Ground Handling AS regarding the delivery of this service at Haugesund Airport Karmøy.

§ 9 General Aviation – Parking Fee

1. Parking fees for GA-aircraft at Haugesund Airport Karmøy's parking spaces are:

Time	NOK
0 - 2 hours	0,-
2 - 4 hours	430,-
4 - 24 hours	850,-

If parking extends 24 hours an additional parking fee equal to NOK 830,- is added per commenced day. The cost of parking i.e. 25 hours is NOK 1.660,- and for 49 hours NOK 2.490,-.

2. Haugesund Airport Karmøy has a limited number of parking spaces available for GA-aircrafts.
3. Prior to parking according to §§ 9.1, Lufthavndrift AS has to be contacted by e-mail post@flyhau.no or telephone +47 52 80 40 40.

§ 10 Application and payment for extended an extraordinary opening hours

Application for extraordinary opening hours

If there is a need for landing or departing outside of the airport's official opening hours, an application must be sent to post@flyhau.no or call +47 52 80 40 30. Lufthavndrift AS will process your application as quickly as possible. Based on information in the application Lufthavndrift AS will set up a price estimate for extraordinary opening hours. This is in addition to regular airport charges according to these regulations.

Payment for extended hours

If there is a need for extended opening hours for late arriving scheduled services, the airline will be invoiced for the actual additional expenses.

This is in addition to regular airport charges according to these regulations.

§ 11 Payment

1. Operators flying regularly to/from Haugesund Airport Karmøy shall arrange with Lufthavndrift AS for periodic settlement of payment.
2. Annual charge shall be paid Lufthavndrift AS` bank account no.

3520 38 01295
3. Lufthavndrift AS invoices up to every second week with 14 days credit. This means that the payment will fall due 14 days after the date of invoice.
4. A credit arrangement is conditional upon the operator gives information about and settles accounts for all aircraft which make use of the operator's designator code. The owner or operator of an aircraft is obliged to prior to and after each flight to provide Lufthavndrift AS such information necessary to carry out calculation of airport charge.
5. Every possible discrepancy between an operator and the operator's handling agent regarding insufficient reporting and/or keeping to the said time limit for

reports is a question between these two parties and therefore of irrelevance to Lufthavndrift AS.

6. As far as periodical settling of accounts (credit) regards, cf. § 8.1, Lufthavndrift AS may require a bank guarantee or some other form of security to ensure due payment. Bank guarantee may also be required in connection with occasional traffic.
7. For overdue payment of airport charges pursuant to these tariff regulations, interest equal to 12% p.a. is payable.
8. Invoices by regular mail will be issued with a dispatch fee of NOK 50,- per invoice. To avoid this fee, please send an e-mail to post@flyhau.no with correct e-mail for invoice handling.

§ 12 Contact information handling

Widerøes Flyveselskap AS and Aviator AS as handler of scheduled and charter flights may be contacted by

E-post handling.hau@wideroe.no
Telefon +47 41 70 65 75.
Webside: www.wgh.no

E-post operations.hau@aviator.eu
Telefon +47 40 00 24 44.
Webside: www.aviator.eu

There is mandatory ground handling for aircrafts with MTOW above 2000 kg.

§ 13 Other Provisions

1. These tariff regulations shall take effect 3 February 2020 and are valid for Haugesund Airport Karmøy.

Lufthavndrift AS

Deanne Kvammen
Finance Manager